



BookTrust

Teacher Toolkit

2022-2023



Book Trust is a national early literacy non-profit partnering with Scholastic Book Clubs and elementary schools, supporting students in discovering the joy and power of reading.

This toolkit provides teachers with tips and resources for successful implementation of all components of the Book Trust program each month.

How does Book Trust work?



Choice

Support each of your students in using their \$7 stipend to choose books from Scholastic Book Clubs every month. Place one book order for the class through your Scholastic account and earn bonus points for every order!

Family Engagement

Talk to your students about building home libraries. Share our "Family Toolkit" with your students' families, as well as our monthly family resources.

Consistency

After students select their books, place your class order **by the 15th of each month (recommended)**. Ordering closes at 5:00 PM Central on the last day of each month, September - May.



Book Trust

Engaged Reading

Set aside time during class for your students to read their new books and share their selections with each other before they go home.

Celebration

Celebrate the arrival of your monthly book order with your students. Encourage students to write their names in their new books so they know they are theirs to keep.

Monthly Implementation of the Book Trust Program

Choice:

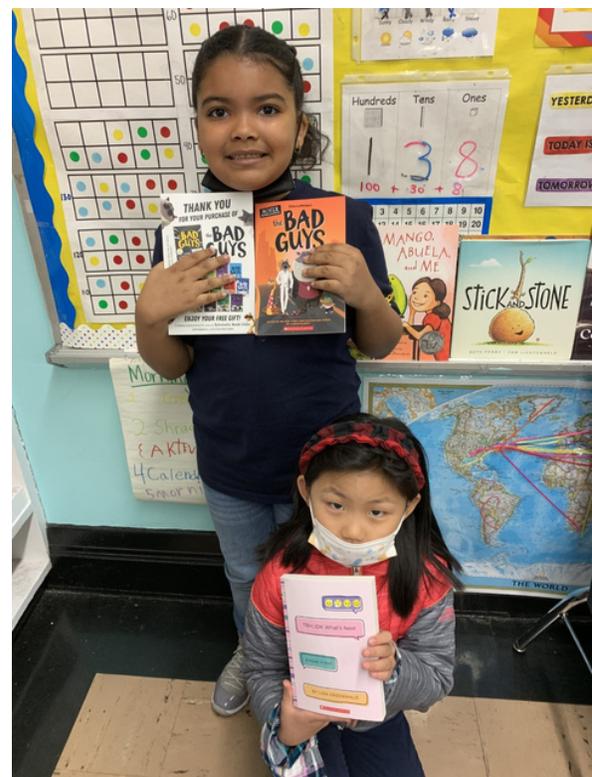
- Our program is rooted in student choice. Teachers must implement a choice process in their classrooms.
- Our monthly Book Look provides book options for students and is sorted by price each month to support students in selecting books within their \$7.00 stipend.

Ordering:

- Place your order once a month (September through May), recommended by the 15th of each month.
- Encourage students to spend their entire \$7.00 stipend every month.
- **Make sure to place your order on the Student Flyer Orders tab and select "checks" as the payment method.**

Celebration:

- Celebrating the arrival of their new books helps students discover the joy and power of reading and get excited about their new selections.
- Building in time for students to read the new books allows students to become comfortable and build connections.



Family Engagement:

- Talk to your students and families about the importance of building home libraries.
- Share the Family Letter and Family Toolkit in September before students are sent home with books so families can get an introduction to the Book Trust program.
- Share our monthly literacy resources with families.
 - Book Trust teachers share our resources via Class Dojo, by linking to a class newsletter, through email or text, or by sending them home in student folders.

Resources



Program Resources

Navigate to booktrust.org/teachers, scroll and click 'view resources' to access the following

Helping students choose books:

- Monthly Book Look
- Monthly Multicultural Books
- Using the \$7.00 stipend
- Student Book Choice Form - English
- Student Book Choice Form - Spanish
- Scholastic Digital Flyers:

Placing book orders:

- Scholastic Ordering Instructions

Celebrating new books:

- Student Book Labels
- Coloring Pages and Thank You Notes
- Student Video - How to Celebrate

Training Reminders

Complete the steps below before placing your first book order!

- Don't forget to complete **all components** of the online Book Trust training before you place your first book order.
- **All teachers must complete the training**, even if you have participated in the program before.
- **All Scholastic customer numbers are now 7 or 8-digit numbers.** You can find your customer number by logging in to your [Scholastic Book Clubs account](#). If you have any questions related to your Scholastic account, contact **Scholastic** at **1-800-SCHOLAS**.

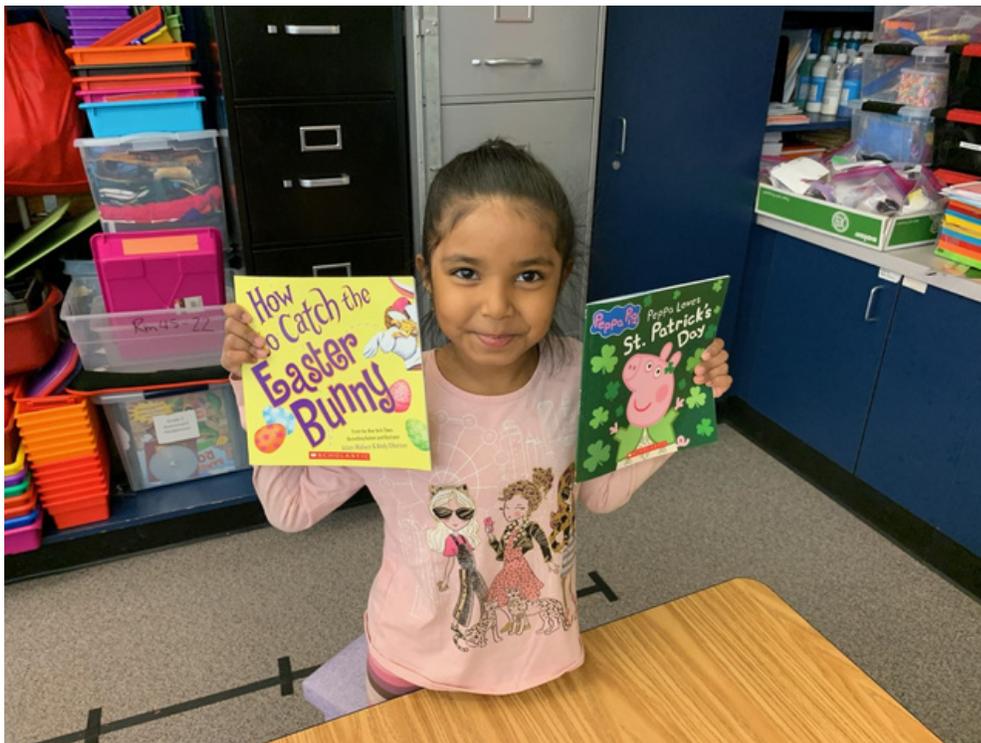


Before placing your first Book Trust order, be sure you see the Book Trust logo in the top right corner of your Scholastic Book Clubs home page.

Book Trust's Teacher Support Desk is here to help you! If you have **any** questions related to training, ordering, or the program in general, contact us at support@booktrust.org or **720-259-8050**.

Connect with Book Trust

We love to share photos and videos of Book Trust teachers and students engaging with their books! Follow along with our social media channels and tag us **@booktrustUSA** on Facebook, Instagram and Twitter to share your book celebrations, reading, and more. You can also email photos and videos to **stories@booktrust.org**.



Visit our website **www.booktrust.org/teachers** for more resources and information about our program. Be sure to check your email each month for our monthly newsletter, featuring the Book Look and additional resources!